



ETC NOTES DECEMBER 13, 2012

I. WELCOME AND INTRODUCTIONS

The December 13, 2012, meeting of the Education Telecommunications Council was held at Iowa Public Television and various ICN sites. The following members were present at the meeting: **Al Bode**, IASB; **Kenneth Colwell**, IAICU; **Kent Johnson**, Regents; **Ellen Kabat-Lensch**, IACCT; **Tom Kruse**, IAICU; **Tamara Kuhn**, ISEA; **Sally Lindgren**, AEA Boards; **Carol Montz**, SAI; **Lane Plugge**, AEA Boards; **Randy Richardson**, ISEA; **Terry Rinehart**, IPTV; **Kay Runge**, DE/Libraries; and **Mary Wieser**, DE/CIANS.

Mary Gannon, IASB; **Michael Healy**, SAI; **Jan Lund**, IACCT; **Chet Rzonca**, Regents; and **Gail Sullivan**, DE; were absent.

The following guests were also present at the meeting: **Dave Lingren**, **Jontell Harris**, **Lori Larsen**, and **Phil Groner**, ICN; **Lisa Snitker** and **Mike Savage**, RTC 1; **Bruce McKee**, RTC 2 Coordinator; **Kathy Cornwall**, RTC 3; **Twyla Vogel**, RTC 4 Coordinator and **Pat O'Donnell** and **Jason Moser**, RTC 4; **Kathy Goebel**, Region 5 Scheduler, **Jeff Kruse** and **Lois Irwin**, RTC 5; **Julie Thomas**, RTC 6 Coordinator; **Dawn Fratzke**, RTC 7 Coordinator and **Jeff Orvis**, RTC 7; **Ellen Kabat Lensch**, RTC 9 Coordinator; **Jan Robinson**, RTC 10 Coordinator, **Mike Hauer**, Region 10 Network Administrator; **Dave Brouard**, GWAEA; and **Lisa Fry**, RTC 10; **Lance Wilhelm**, RTC 11; **Kristine Snavelly**, RTC 12; **Pam Southworth**, RTC 13 Coordinator and **Lisa Walker**, Region 13 Scheduler; **Doug Greene**, Region 14 Scheduler; **Darlas Shockley**, RTC 15 Coordinator and **Don Yoho**, RTC 15; **Jane Evans**, RTC 16; and **Debbie Wineland**, IPTV.

II. ISSUES and UPDATES

A. ETC Role and Responsibilities *Dave Lingren, ICN*

Dave Lingren opened this discussion by stating that the ICN and ITTC are counting on the ETC to be proactive in their roles and responsibilities as outlined in Chapter 8D. of the Iowa Code.

The council shall establish scheduling and site usage policies for educational users of the network, coordinate the activities of the regional telecommunications councils, and develop proposed rules and changes to rules for recommendation to the commission. The council shall also recommend long-range plans for enhancements needed for educational applications. Administrative support and staffing for the council shall be provided by the department of education.

Dave emphasized that input from the ETC, RTCs, schedulers, and the educational community about technology needs is very important and looked forward to hearing more feedback on those needs. It was suggested and agreed upon by members that a brainstorming session in the form of a joint meeting of the ETC, RTCs, schedulers, ICN be held. Other input could be gathered by attending some upcoming conferences (i.e., Ed Camps, 1:1 computing conference) to gather a sense of educational technology needs directly from teachers, technology directors, and administrators. Kent Johnson will be in contact with the ETC Executive Committee to discuss the plans for a joint meeting. More information to follow.

B. ETC/RTC Membership *Debbie Wineland, IPTV*

Debbie Wineland provided an update on the status of RTC membership, comparing the reporting period of December 2011 (33 vacancies) with that of December 2012 (less than 8 vacancies). Thank you to ICN staff, appointing agencies, and RTC coordinators and members who worked diligently to get the RTC membership up to capacity to ensure a quorum could be met on each for voting purposes.

C. Update on FY 2013 RTC Process *Lori Larsen, ICN*

Lori Larsen provided a brief update on the RTC process. The ITTC commission approved 15 of the plans and budgets in the Sept/Oct timeframe and provided the distribution of the 1st half of the allocation. Summaries of the plans and budgets are posted on the RTC page of the ICN web site (<http://www.icn.state.ia.us/RTC/>). ICN staff completed training sessions for all of the support functions, and that included the schedulers, video techs, LAN/WAN, and the coordinators, to acclimate them in the new reporting process and to reinforce some of the plans and reports that are needed.

The commission will review and acknowledge the tracking received for the first half of the fiscal year (July-December information) and will acknowledge that tracking information in the February-March timeframe. That will be the link that will provide the distribution of the second half of the allocation to the RTCs.

Finally, there is an annual report due July 30th similar to that in past years except that it is shorter since information about number of hours and sessions scheduled is reported monthly.

The ITTC commission created an RTC sub-committee that includes two ETC members (the Chair and past-chair)--currently Kent Johnson and Ken Colwell, respectively. It was requested that Kent and Ken continue as the ETC reps on that committee for 2 reasons:

1. To maintain consistency
2. The incoming ETC Chair (Sally Lindgren) is also named as providing support for two regions (15 and 16) and there could be a conflict of interest with reviewing the plans and reports.

Kent Johnson suggested that Sally would simply need to recuse herself from voting on funding plans and reports on those particular RTCs which would remove any conflict of interest and maintain the continuity of representation on the sub-committee as the current and past-chair. The ICN said they would take the suggestion to State Auditor Dave Vaudt for a final decision.

The ICN continues to receive monthly tracking that is reviewed and analyzed each month. They have asked the Auditor's office to review the tracking components to make sure they

are correctly analyzing the appropriation language and to make sure it is consistent with the Code of Iowa and the Iowa Administrative Code, and to determine if the information collected in the monthly tracking tool is useful from the Auditor's perspective.

The ICN would like to form a 15-member group to provide feedback on the tracking components and to identify improvement areas and offer solutions. They would like to have a mix of schedulers, video techs, LAN/WAN support, and some coordinators involved. Individuals interested in being a member of the group or who would like to be able to provide feedback please send an email to lori.larsen@iowa.gov. There will be more information about this collaboration opportunity coming in the next few weeks or month.

D. ICN Legislative Update *Jontell Harris, ICN*

1. ICN Sale/Lease Update (House File 45 – 2011)

HF45 was passed during the 2011 legislative session requiring the ICN to prepare an RFP for the sale or lease of the network, to be completed by 7/1/13. The bill also requires the buyer or lessor to allow existing authorized users to continue such use of the network at a lower overall long term cost. The draft RFP document has been prepared and reviewed by ICN staff and is currently being reviewed by the Governor's office.

2. RTC Funding Appropriation Request for FY 2014 & FY 2015

The RTC funding appropriation request is actually a two-year appropriation for FY14 and FY15 for almost \$1 million dollars, the same as last year. It is used for classroom maintenance for K-12 schools, community colleges, and AEAs, as well as tech plans and scheduling of video sessions over the ICN network. It also supports the funding for RTC support functions such as the technicians, LAN/WAN support, as well as the video scheduling support.

3. Other Appropriation Requests

The ICN is requesting a two-year appropriation for about \$2.2 million dollars from FY14 and FY15 for equipment to fund aging equipment upgrades and also for voice equipment including the Capitol Complex system and IP technology equipment for the network. The appropriation also allows the state to receive the USF reimbursement on behalf of ICN K-12 and library users.

E. ICN IP Video Update *Phil Groner, ICN*

The ICN IP video project planned schedule for deployment has been delayed due to some core configuration and contracting issues. The new date the limited market offering is scheduled for January 15th. Two things are going to happen—first, all of the early adopters are going to move off the test platform and on to the permanent core network; Second, on a case-by-case basis, users will be hooked up to the IP core after going through a check list of items that will determine their readiness to connect.

F. ICN Broadband Enhancements (Federal BTOP Grant) *Phil Groner, ICN*

Phil Groner reported the BTOP project is 68% complete, on target in terms of the schedule and deployment, and scheduled to end June 30, 2013. The BTOP project has enabled the new core expandable up to 400 gig to each community college Part I site, 10 gig capacity to all of the county POPs, and over 150 K-12 and library Part III sites have been enabled with 1 gig capacity. There has been a 200% increase across the board in

demand for ICN Internet over the last 2 years. The BTOP project has allowed the ICN to meet that demand.

G. Questions/Comments

Kent Johnson expressed the ETC's appreciation for the presentations by Dave Lingren, Lori Larsen, Jontell Harris, and Phil Groner and the fantastic support that they provide the state in services. Kent reminded ETC members and other constituents at the meeting that the ICN invited them to provide information and guidance about the technology needs of the educational institutions in the state. ETC members agreed to the concept of a joint meeting. Kent will hold a conference call with the ETC executive committee after the holidays to discuss plans for a joint meeting.

III. ADJOURNMENT

The December 13, 2013, meeting of the Education Telecommunications Council adjourned at 11:00 a.m. The next regularly scheduled meeting of the ETC is June 6, 2013.